Get ready to discover fun-filled days on the Delaware River at Seaport Summer Camp! In this packet you will find all the information you need to prepare your campers to spend their summer exploring all the fun the Seaport has to offer.

If you have any questions please feel free to contact us:

- For camp questions contact camp@phillyseaport.org or 215-413-8667.
- In the event of an emergency during camp hours, please call 215-413-8655 and ask to speak to a summer camp counselor.
- No child will be permitted at Seaport Summer Camp without signed medical, permission and release forms.
Monday Morning
On Monday, please walk your child up to meet his or her counselors. Please drive into the circle at Walnut and Columbus Blvd. Counselors will be seated at a check-in table located next to the drive-up circle.

At this time we will be checking in campers, introducing you and your child to his/her counselors, and verifying that campers have their medical forms on file. Staff will also be available at this time to answer any questions.

Counselors will be at this location to meet campers between 8:45 a.m. until 9:00 a.m. for campers not enrolled in Before Care. Please arrive no earlier than 8:45 a.m. and no later than 9:00 a.m., unless you have registered for Before Care. Campers arriving before 8:45 a.m. will be assessed a $5 fee.

Parents/guardians will be asked at this time to verify those adults permitted to pick up their camper. Please notify counselors if someone other than the parent/guardian will be picking up the camper. If you need to make any changes to your list of permitted pick-up persons, please contact us at camp@phillyseaport.org.

Camper Drop Off
Campers should be dropped off through the main doors of the Museum each morning after Monday. Counselors will be present at the Front Desk to check in campers. Camp begins at 9:00 a.m. each morning. Campers should be dropped off no earlier than 8:45 a.m. and no later than 9:00 a.m. Campers arriving before 8:45 a.m. will be assessed a $5 fee.

Seaport staff will be there to greet your child. Do not drop off your child unless Seaport staff is present.

Camper Pick-Up
At the end of each camp day, campers can be picked up in front of the museum. Campers will be allowed to leave only with authorized adults who show photo ID.

Pick up is at 3:00 p.m. each day. Seaport staff will bring campers to the front of the museum at 3:00 p.m. each day and will wait until 3:15 p.m. for pick ups.

Campers that are not scheduled for After-Care must be picked up by 3:15 p.m. or you will be assessed a $15 fee.

Campers will not be permitted to leave camp alone unless permission is granted by the guardian on the release form. After care ends at 5:30 p.m. A fee of $15 per 15 minutes will be assessed for late pick-up.

WHAT TO BRING

Water Bottles
Campers should bring refillable water bottles clearly labeled with his or her name. Campers will be spending a considerable amount of time outside each day, depending on the weather. Water will be available to campers throughout the day, should they need to refill their water bottles.

A Change of Clothes and or Towel
While campers will not be swimming, it is still likely they may get wet while rowing or kayaking in our basin. Often the Museum is very chilly inside due to air-conditioning.

Sunscreen
Even on overcast days, sunscreen is necessary.

Packed Lunch

WHAT NOT TO BRING

Money
Campers will be given time to visit the gift shop on Fridays only. On Friday, money may be given to counselors in an envelope labeled with the camper’s name and amount enclosed.

Valuables (such as electronic games, iPods, etc.)
The Seaport museum is not responsible for any lost, stolen or damaged items.

Weapons of Any Kind

Gum

Flip Flops

Umbrellas
What to Wear
We recommend that campers wear comfortable shorts/pants, socks, sandals and athletic shoes. We also recommend that participants wear sunscreen, even on overcast days. If rain is in the forecast, send your child with his/her raincoat. We also recommend that campers bring a change of clothes and/or towel in case they get wet boating or kayaking in our basin. The Museum is air-conditioned and can be quite chilly in certain areas throughout the building.

Lunch/Snack
Please send your child with a bag lunch each day with their name written clearly on the bag. Coolers will be available, if needed, for campers to store their lunch. We cannot provide heating options for lunches that need to be cooked; please pack accordingly.

Safety and Medical Information
Please fill out and return the medical form for each camper enrolled. No camper will be permitted in camp without a signed medical form. No camper will be permitted in camp without a signed medical form. If your camper needs to receive medication while in camp, please include instructions on your medical form and discuss the medication with counselors at drop off. Please give necessary medication to camp staff at drop off.

On-Water Information
Campers ages 6 to 8 are not permitted on single or tandem kayaks, but will learn to row in boats with adult instructors. Campers ages 9 & 10 are permitted in both rowboats and tandem kayaks, while campers ages 11 & 12 may row in single kayaks as well as rowboats or tandem kayaks. During on-water time each day, the Museum employs three adult staff (in addition to camp counselors) who have passed criminal and child safety background clearances, to ensure that there is a minimum of five adult staff in boats or on our dock with the campers.

Camp Staff Information
Seaport Summer Camp counselors have passed criminal and child safety background clearances. Each camp week has a maximum enrollment of 30 campers, and the Museum employs two full-time camp counselors. The minimum ratio of counselors to campers then is 1:15.

Payment, Cancellation & Refund Policies
A $100 non-refundable deposit per camper per week enrolled is due upon registration. Final balances are due one week prior to the first enrollment section. After Care may be added at a later date and payments are due no later than the day your camper is signed up for After Care.

Behavior Management/Expectations
To ensure a fun, productive atmosphere and safe environment, the Seaport staff has developed a fair and effective behavior management strategy. We do not want one child’s inappropriate behavior to infringe upon other children’s camp experience. The consequences for inappropriate behavior will be administered in the following sequence:
1. First verbal warning.
2. Second verbal warning.
3. “Time out” away from the activity and discussion with Camp Director
4. Camp Director calls parents.
5. Camp Director calls parents and child must go home.

* If a child’s actions are severe enough, steps within this sequence may be skipped.